

Mind the Gaps

Mission Agency Vetting Questionnaire

The purpose of this questionnaire is to help our church know the policies and procedures of your agency. By asking missionaries who are requesting support from our church to research and complete this questionnaire, it assures us that you are familiar with the policies of your agency. Please attach responses to the following questions. Include your name and the name of your agency.

Part I - Missionary Care and Support

1. Describe the resources available from your agency for the care and support of its missionaries on the field.
2. Is there a support system local to your field of service or built into a local ministry team to which you are a part?
3. Does a representative from the agency (not part of a local team) visit each field of service or team on a regular basis? If so, how often?
4. If the need arises for additional care, is there an established channel through which this need can be made known to the agency? Who is the specific contact person or department?
5. Does the agency have a prescribed and proactive means of conflict resolution among team members?
6. What resources are available from the agency for spiritual, emotional or family counseling? What are the criteria that would make these resources available?
7. Does the agency sponsor conferences for its missionaries regionally or globally?
8. Contingency planning - If the need for emergency evacuation arises, what resources or help are available from the agency?

Part II - Methods and Strategy

1. Describe the overall ministry philosophy and strategy of the agency. How does the agency seek to fulfill its goals?
2. Describe the agency's strategy and methods as they relate specifically to your ministry position.
3. Describe your ministry accountability structure. If you will be part of a team, then include the accountability structure between your team and the agency, as well as within the team itself (i.e. field led, agency led, church led, team led, etc).

Part III - Financial policies

1. How is the support level of missionaries derived? *Please attach a copy of your budget worksheet.*
2. What percentage of your support, if any, is used for the administrative overhead of the agency?
3. Does your agency provide medical and retirement benefits?
4. What percentage of your support level is required before you can go to your field assignment? What percentage is required for you to stay on the field?